

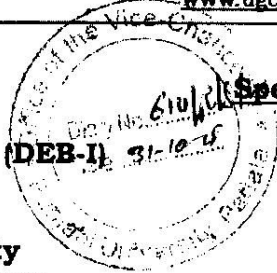


सत्यमेव जयते

दूरस्थ शिक्षा ब्यूरो  
विश्वविद्यालय अनुदान आयोग  
(मानव संसाधन विकास मंत्रालय, भारत सरकार)  
बहादुर शाह जफर मार्ग, नई दिल्ली - 110 002  
Distance Education Bureau  
University Grants Commission  
(Ministry of Human Resource Development, Govt. of India)  
Bahadur Shah Zafar Marg, New Delhi - 110 002  
www.ugc.ac.in/deb



ज्ञान - विज्ञानं विमुक्तये



Speed Post

24 OCT 2018

F.No. 16-2/2018 (DEB-II)

Date: October, 2018

The Registrar,  
Punjabi University  
NH-64, Urban Estate  
Phase-II, Patiala  
Punjab-147002

Head Dept of Distance Education  
25.10.18

**Sub: Commission decision on the HEI's representation submitted for review of programmes found deficient, for recognition for 2018-19 onwards to be offered in Open and Distance Learning (ODL) mode - regarding.**

Sir/Madam,

This is in continuation to the UGC letter of even number dated 14.08.2018, wherein the details of programmes recognised for 2018-19 onwards and programmes found deficient along with deficiencies and other relevant information/conditions were communicated to **Punjabi University, Punjab**.

1616  
2-11-18

2. As per the provision at clause 4 (i) of sub-regulation (3) of Part- II of the University Grants Commission (Open and Distance Learning) Regulations, 2017 and the decision of the Commission in its 534<sup>th</sup> meeting held on 2<sup>nd</sup> August, 2018, for the programmes found deficient as per the UGC letter cited in above para, the Higher Educational Institution had been provided an opportunity to submit representation along with documentary evidence, if any, within 30 days from the date of the said UGC letter.

3. The representation along with documentary evidence submitted by the **Punjabi University, Punjab** on 31.08.2018 for review and the justifications given by the HEI representatives during the hearing, were considered by the duly constituted Expert Review Committee in the meeting held on 18.09.2018 at UGC, 35 Feroze Shah Road, New Delhi. The Expert Review Committee based on the provisions of the University Grants Commission (Open and Distance Learning) Regulations, 2017 and its amendments; made recommendations for consideration of the Commission.

4. Based on the decision of the Commission in its 535<sup>th</sup> Meeting dated 27<sup>th</sup> September, 2018, I am directed to issue this Order, thereby communicating the Commission decision, on the representation received, for programme wise recognition status of the programmes to be offered in Open and Distance Learning

mode from academic year 2018-19 onwards by the **Punjabi University, Punjab**, in addition to programmes already recognized vide letter mentioned in Para 2 above, as detailed in point no. 5 below.

5. Programme wise recognition status based on representation:

**5(A) Programmes Recognised**

S. No.	Name of the Programme	Period of Recognition
1.	BACHELOR OF EDUCATION	2018-19 to 2022-23
2.	MASTER OF LIBRARY AND INFORMATION SCIENCE	
3.	BACHELOR OF LIBRARY AND INFORMATION SCIENCE	
4.	MASTER OF ARTS (JOURNALISM AND MASS COMMUNICATION)	
5.	MASTER OF ARTS (PUBLIC ADMINISTRATION)	
6.	MASTER OF ARTS (SOCIOLOGY)	
7.	MASTER OF ARTS (WOMEN STUDIES)	

As HEI NAAC score is above 3.26, the recognition given is from the academic year 2018-19 to 2022-23, based on the UGC (ODL) Regulations, 2017. The list of recognised Learner Support Centres/Study Centres will be available on UGC website shortly.

**5(B) Programmes Not Recognised**

S. No.	Name of the Programme	Reasons
1.	MASTER OF BUSINESS ADMINISTRATION(MBA)	Inadequate faculty as per requirements stipulated in Annexure VI of UGC (ODL) Regulations, 2017

6. For the programmes recognised in 5(A) above, the Higher Educational Institution shall scrupulously abide in letter and spirit by all the terms and conditions, while offering the programmes in Open and Distance Learning mode, as per the provisions detailed in Part-III, Part-IV, Part-V, Part-VI and Annexure-I to Annexure-XI of the University Grants Commission (Open and Distance Learning) Regulations, 2017 and its amendments. Some specific conditions as per UGC (ODL) Regulations, 2017 & its amendments are given in **Annexure-1**.

7. For the programmes not recognised in 5(B) above, the Higher Educational Institution may prefer an appeal to the Commission, if any, along with fee of Rupees ten thousand per programme in the form of demand draft drawn in favour of Secretary, UGC, within 30 days from the date of this order, as per the provision of sub-regulation (5) of Part- II of the University Grants Commission (Open and Distance Learning) Regulations, 2017 and decision of the Commission in its 534<sup>th</sup> Meeting dated 02.08.2018.

8. If the HEI fails to comply with the conditions of recognition or if it is found conducting affairs in a manner that leads to deterioration of academic standards, or if any information, documentary evidence submitted/produced by the HEI is found


to be false or fake at a later date, UGC shall take action as per Regulation (4) Part - II of UGC (ODL) Regulations, 2017.

Yours faithfully,

(Smita Bidani)  
Education Officer

**Copy to:**

1. The Secretary, Higher Education, Govt. of Punjab, Chandigarh-160003 with a request to ensure that HEI adheres to all the provisions of the UGC (ODL) Regulations 2017 and its amendments.
2. The Joint Secretary (Distance Learning), MHRD, Govt of India, Shastri Bhawan, New Delhi - 110 001.
3. The Member Secretary, AICTE, Nelson Mandela Marg, Vasant Kunj, New Delhi-110 070 forwarding a copy of the Affidavit submitted by the HEI in view of AICTE letter No. AICTE/P&AP/ODL/2018 dated 28.08.2018.
4. The Member Secretary, National Council for Teacher Education, Hans Bhawan, New Delhi.
5. The Vice-Chancellor, Punjabi University, NH-64, Urban Estate, Phase-II, Patiala, Punjab-147002.
6. The Joint Secretary, State University Bureau, UGC.
7. Guard file.

  
(Smita Bidani)  
Education Officer

### Conditions

1. The total intake capacity (Number of learners) in Open and Distance Learning mode in Higher Educational Institution and/or Learner Support Centre/Study Centre shall be as mentioned in clause 6 of Annexure-X of the University Grants Commission (Open and Distance Learning) Regulations, 2017 and its subsequent amendments.
2. The Higher Educational Institution shall offer only those programmes through Open and Distance Learning mode, which are approved by the statutory bodies of the University and by UGC and by the Regulatory Authority, as applicable.
3. The Higher Educational Institution shall not offer any programme in engineering, Medicine, dental, pharmacy, nursing, architecture, physiotherapy and programmes not permitted to be offered in distance mode by any other regulatory body.
4. The Higher Educational Institution shall comply to all the terms and conditions mentioned in (1) Affidavit dated 12.04.2018 duly notarized and signed by Dr. Manjit Singh Nijjar, Registrar, submitted to the Commission vide letter dated 25.06.2018; and (2) Affidavit dated 14.09.2018 pertaining to adherence of terms of conditions laid down by AICTE for programmes of MBA/MCA/Travel and Tourism, duly notarized and signed by Dr. Manjit Singh Nijjar, Registrar, submitted to the Commission vide letter dated 14.09.2018 (if applicable).
5. The Higher Educational Institution shall not offer any M.Phil/Ph.D Programme through distance learning mode in compliance to clause 11 of the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil. /Ph.D. Degrees) Regulations, 2016.
6. The HEI shall establish Examination Centre within the territorial jurisdiction of the HEI subject to condition laid down in clause 7 (i) to (v) of section 13 in Part-IV.
7. In case, Higher Educational Institution fails to comply with the conditions of recognition, appropriate punitive action(s), as per provisions of the UGC (ODL) Regulations, 2017 and its amendments, shall be taken by the Commission.
8. The Punjabi University, Punjab shall adhere to the policy of territorial jurisdiction as specified in Annexure -IV of the University Grants Commission (Open and Distance Learning) Regulations, 2017.

  
(Smita Bidani)  
Education Officer



UNIVERSITY GRANTS COMMISSION  
DISTANCE EDUCATION BUREAU  
35-FEROZE SHAH ROAD  
NEW DELHI-110 001

Speed Post

F.No. 16-2/2018(DEB-I)

Date: August, 2018

The Registrar,  
Punjabi University  
NH-64, Urban Estate  
Phase-II, Patiala  
Punjab-147002

*(Officially) R.S. Arora 20/8/18*  
*MOO Distance Education*

14 AUG 2018

Sub : Commission order on the application, submitted Online by the Higher Educational Institution, for recognition of the programmes to be offered in Open & Distance Learning (ODL) mode from academic year 2018-19 onwards - regarding. \_\_\_\_\_

Sir/Madam,

In exercise of the powers conferred by sub-section (1) of Section 26 read with clause (j) of Section 12 of the University Grants Commission Act, 1956 (3 of 1956), the University Grants Commission (Open and Distance Learning) Regulations, 2017, had been notified in the Gazette of India on 23.06.2017. The first and the second amendment in the principal regulations were notified in the Gazette of India on 11.10.2017 and 06.02.2018 respectively.

2. Part-II; sub-regulations (3) to (5); of the University Grants Commission (Open and Distance Learning) Regulations, 2017 describes the Recognition process of Higher Educational Institutions for offering Open and Distance Learning programmes. The sub-regulations (3) describes the process of recognition of Higher Educational Institutions offering programmes in Open and Distance Learning Mode, whereas sub-regulations (4) describes the process for withdrawal of recognition and sub-regulations (5) provides right to appeal to Higher Educational Institutions aggrieved with the decision of the Commission.

3. The Commission had invited online applications from the eligible Higher Educational Institutions for offering Open and Distance Learning programmes from the academic session 2018-19 vide public notice F.No. 74-1/2018 (DEB-IV) dated 28.03.2018, mentioning therein that the online portal for submitting applications shall-be open from 2<sup>nd</sup> April, 2018 to 1<sup>st</sup> May, 2018. It was also mentioned that the duly certified hard copies of the application submitted online mode along with annexures shall reach UGC (DEB) office at 35 Feroze Shah Road, New Delhi-110001 within 10 working days of submission of online application. In response to the public notice dated 28.03.2018, **Punjabi University, Punjab** had submitted application online for programme wise recognition by the Commission.

4. Application received from **Punjabi University, Punjab** had been scrutinized by the Expert Committee and deficiency(s) or defect(s) in application were communicated and

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*20/8/18*

time period as prescribed in University Grants Commission (Open & Distance Learning) Regulations, 2017 was given to remove or rectify such deficiency(s) or defect(s) with relevant documentary evidence.

5. The **Punjabi University, Punjab** was invited for an Interface Meeting with the Expert Committee; constituted by the Chairman of the Commission; on **9<sup>th</sup> July, 2018** in the UGC office, Bahadurshah Zafar Marg, New Delhi. The Expert Committee based on the application submitted, clarification given for deficiency(s) or defect(s) communicated earlier, the presentation made by the Higher Educational Institution in the Interface Meeting and in terms of provisions of the University Grants Commission (Open and Distance Learning) Regulations, 2017 and its amendments; made recommendations for consideration of the Commission.

6. The Commission in its 534<sup>th</sup> meeting held on 2<sup>nd</sup> August, 2018 considered the recommendations of the Interface Expert Committee. Based on the decision of the Commission, I am directed to issue this Order, there by communicating the programme wise recognition status of the programmes to be offered in Open and Distance Learning mode from academic year 2018-19 onwards by the **Punjabi University, Punjab** as detailed in point no. 7 below.

7. Programme wise recognition status

7(A) **Programmes Recognized**

S. No.	Name of the Programme	Period of Recognition (If Applicable)
1.	BACHELOR OF COMPUTER APPLICATIONS ✓	2018-19 to 2022-23
2.	MASTER OF SCIENCE (INFORMATION TECHNOLOGY) ✓	
3.	BACHELOR OF ARTS ✓	
4.	BACHELOR OF BUSINESS ADMINISTRATION ✓	
5.	BACHELOR OF COMMERCE ✓	
6.	MASTER OF ARTS (ECONOMICS) ✓	
7.	MASTER OF ARTS (EDUCATION) ✓	
8.	MASTER OF ARTS (ENGLISH) ✓	
9.	MASTER OF ARTS (HINDI) ✓	
10.	MASTER OF ARTS (HISTORY) ✓	
11.	MASTER OF ARTS (POLITICAL SCIENCE) ✓	
12.	MASTER OF ARTS (PUNJABI) ✓	
13.	MASTER OF ARTS (RELIGIOUS STUDIES) ✓	
14.	MASTER OF ARTS (SIKH STUDIES) ✓	
15.	MASTER OF COMMERCE ✓	

As HEI NAAC score is above 3.26, the recognition given is up to the academic year 2022-23, based on the UGC (ODL) Second Amendment Regulations, 2018. The list of recognized Learner Support Centres/Study Centres is available on UGC website at [https://www.ugc.ac.in/pdfnews/9969719 UGC-RECOGNITION-FOR-ODL-PROGRAMMES-2018-19-ONWARDS.pdf](https://www.ugc.ac.in/pdfnews/9969719%20UGC-RECOGNITION-FOR-ODL-PROGRAMMES-2018-19-ONWARDS.pdf)

**7(B) Programmes found deficient**

S. No.	Name of the Programme	Deficiencies
1.	BACHELOR OF EDUCATION	Non submission of prior approval of respective Regulatory Authorities for the academic session 2018-19 and onwards as per sub regulation 2 (p) of Part -I of UGC (ODL) Regulations, 2017.
2.	MASTER OF BUSINESS ADMINISTRATION(MBA)	
3.	MASTER OF LIBRARY AND INFORMATION SCIENCE	Inadequate faculty as per requirements stipulated in Annexure VI of UGC (ODL) Regulations, 2017
4.	BACHELOR OF LIBRARY AND INFORMATION SCIENCE	
5.	MASTER OF ARTS (JOURNALISM AND MASS COMMUNICATION)	
6.	MASTER OF ARTS (PUBLIC ADMINISTRATION)	
7.	MASTER OF ARTS (SOCIOLOGY)	
8.	MASTER OF ARTS (WOMEN STUDIES)	

8. For the programmes recognized in 7(A) above, the Higher Educational Institution shall scrupulously abide in letter and spirit by all the terms and conditions, while offering the programmes in Open and Distance Learning mode, as per the provisions detailed in Part-III, Part-IV, Part-V, Part-VI and Annexure-I to Annexure-XI of the University Grants Commission (Open & Distance Learning) Regulations, 2017 and its amendments. Some specific conditions given in UGC (ODL) Regulations 2017 & its amendments are given in **Annexure- 1**.

9. For the programmes found deficient in 7(B) above, the Higher Educational Institution shall submit representation along with documentary evidence, if any, within 30 days from the date of this order as per the provision at clause 4 (i) of sub-regulation (3) of Part- II of the University Grants Commission (Open & Distance Learning) Regulations, 2017 and its amendments.

10. If the HEI fails to comply with the conditions of recognition or if it is found conducting affairs in a manner that leads to deterioration of academic standards, or if any information, documentary evidence submitted/produced by the HEI is found to be false or fake at a later date, UGC shall take action as per Regulation (4) Part -II of UGC (ODL) Regulations, 2017.

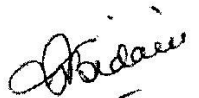
Yours faithfully,

(Smita Bidani)  
Education Officer

**Copy to:**

1. The Secretary, Higher Education, Govt. of Punjab, Chandigarh-160003 with a request to ensure that HEI adheres to all the provisions of the UGC (ODL) Regulations 2017 and its amendments.


2. The Joint Secretary (Distance Learning), MHRD, Govt of India, Shastri Bhawan, New Delhi - 110 001.
3. The Member Secretary, AICTE, Nelson Mandela Marg, Vasant Kunj, New Delhi-110 070.
4. The Member Secretary, National Council for Teacher Education, Hans Bhawan, New Delhi.
5. The Vice-Chancellor, Punjabi University, NH-64, Urban Estate, Phase-II, Patiala, Punjab-147002.
6. The Joint Secretary, State University Section, UGC for information.
7. The Publication Officer (Web), UGC for uploading on the website.
8. Guard file.

  
(Smita Bidani)  
Education Officer



**Conditions**

1. The total intake capacity (Number of learners) in Open and Distance Learning mode in Higher Educational Institution and/or Learner Support Centre/Study Centre shall be as mentioned in clause 6 of Annexure-X of the University Grants Commission (Open and Distance Learning) Regulations, 2017.
2. The Higher Educational Institution shall offer only those programmes through Open and Distance Learning mode, which are approved by the statutory bodies of the University and by UGC and by the Regulatory Authority, as applicable.
3. The Higher Educational Institution shall not offer any programme in engineering, Medicine, dental, pharmacy, nursing, architecture, physiotherapy and programmes not permitted to be offered in distance mode by any other regulatory body.
4. The Higher Educational Institution shall comply to all the terms and conditions mentioned in the Affidavit dated 12.04.2018, duly notarized and signed by Dr. Manjit Singh Nijjar, Registrar, submitted to the Commission vide letter dated 03.05.2018
5. The Higher Educational Institution shall not offer any M.Phil./Ph.D Programme through distance learning mode in compliance to clause 11 of the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degrees) Regulations, 2016.
6. The HEI shall establish Examination Centre within the territorial jurisdiction of the HEI subject to condition laid down in clause 7(i) to (v) of section 13 in Part-IV.
7. In case, Higher Educational Institution fails to comply with the conditions of recognition, appropriate punitive action(s), as per provisions of the UGC (ODL) Regulations, 2017 and its amendments, shall be taken by the Commission.

  
(Smita Bidani)  
Education Officer



23 JAN 2019

Date: January, 2018

F.No.: 16-2/2018 (DEB-I)

The Registrar,  
Punjabi University  
NH-64, Urban Estate  
Phase-II, Patiala  
Punjab-147002.

**Sub: Commission decision on the appeal under sub-regulation (5) of part-II of the University Grants Commission (Open and Distance Learning 2017) Regulations, submitted by HEI for offering programmes in Open and Distance Learning (ODL) mode for 2018-19, academic session beginning January, 2019 and onwards - regarding.**

Sir/Madam,

This is in continuation to the UGC Orders of even number dated **14.08.2018 and 24.10.2018**, wherein the details of programmes recognized for 2018-19 onwards and programmes not recognized were communicated to **Punjabi University, Punjab.**

2. As per the provisions under sub-regulation (5) of part-II of the University Grants Commission (Open and Distance Learning 2017) Regulations and the decision of the Commission it is 535<sup>th</sup> meeting held on 27<sup>th</sup> September, 2018, for the programmes not recognized as per the UGC letter cited in above Para, the Higher Educational Institution had been provided an opportunity to submit an appeal along with requisite fee and documentary evidence, if any within 30 days from the date of the said UGC letter.

3. The appeal along with documents submitted by the **Punjabi University, Punjab** was placed before duly constituted Standing Appellate Committee in the meeting held on 10<sup>th</sup> December, 2018, at UGC, 35 Feroze Shah Road, New Delhi. The Standing Appellate Committee based on the appeal submitted alongwith documentary evidence, interaction with the HEI Authorities and the provisions of the University Grants Commission (Open and Distance Learning) Regulations, 2017 and its amendments; made recommendations for consideration of the Competent Authority, in accordance to the Commission decision, in its 534<sup>th</sup> meeting, held on 02.08.2018.

4. Based on the decision of the Competent Authority, I am directed to issue this Order, thereby communicating the decision of the Commission, on the appeal received, for offering **programmes in Open and Distance Learning (ODL) mode from academic year 2018-19, session beginning January, 2019 and onwards by the Punjabi University, Punjab as detailed in point no. 5 below.**

5. Programme wise recognition status based on appeal:

5(A) **Reversal of earlier decision (Programmes Recognized)**

S. No.	Name of the Programme	Period of Recognition (If Applicable)
1.	MASTER OF BUSINESS ADMINISTRATION (MBA)	2018-19 academic session beginning January, 2019 onwards to 2022-23.

As HEI NAAC score is above 3.26, the recognition is given from the academic year 2018-19 (session beginning from January, 2019) to 2022-23 based on the UGC (ODL) Second Amendment Regulations, 2018. The list of recognized Learner Support Centres/Study Centres will be available shortly.

5(B) **Appeal disposed off for the following programmes (Programmes Not Recognized) : Nil**

6. For the programmes recognized in 5(A) above, the Higher Educational Institution shall scrupulously abide in letter and spirit by all the terms and conditions, while offering the programmes in Open and Distance Learning mode, as per the provisions detailed in Part-III, Part-IV, Part-V, Part-VI and Annexure-I to Annexure-XI of the University Grants Commission (Open & Distance Learning) Regulations, 2017 and its amendments. Some specific conditions given in UGC (ODL) Regulations, 2017 & its amendments are given in **Annexure- 1**.

7. If the HEI fails to comply with the conditions of recognition or if it is found conducting affairs in a manner that leads to deterioration of academic standards, or if any information, documentary evidence submitted/produced by the HEI is found to be false or fake at a later date, UGC shall take action as per Regulation (4) Part - II of UGC (ODL) Regulations, 2017.

9. Higher Educational Institutions (HEIs) are required to comply with all the provisions of the UGC (ODL) Regulations, 2017 and its amendments. If any deviation is noticed, the same would entail not only withdrawal of permission/recognition for such ODL course but also for other courses offered by the institution, on regular and conventional mode, as directed by MHRD vide letter F. No.2-18/2017-U3 (A) dated 07.10.2018 on the recommendations of Justice Reddy Committee constituted by MHRD on the directions of Hon'ble Supreme Court dated 03.11.2018 in Civil Appeal No.17869-17870 filed by Orissa Lift Irrigation Corp. Ltd Versus Rabi Sankar Patro & Ors.

10. **Time limit for completion of admission process for offering ODL programmes by HEIs:**

The Commission in its 537<sup>th</sup> meeting held on 10.12.2018 has decided the time limit for completion of admission process by the HEIs for offering ODL programmes as mentioned below:


- a) Academic session for January - admission last date February end
- b) Academic session for July - admission last date August end

The Commission has also directed that the HEIs shall upload the admission details within ten days from the last date of the admissions in the respective academic session i.e. 10<sup>th</sup> September for July academic session and 10<sup>th</sup> March for January academic session. Accordingly, the HEIs shall comply with the above decision of Commission.

11. The application stands closed for 2018-19. The HEI needs to apply afresh as and when UGC invites application for recognition of ODL programmes.

12. The decision of the Commission shall be final and binding on the Higher Educational Institutions.

Yours faithfully,

  
(Jitendra)

Education Officer

**Copy to:**


1. The Secretary, Higher Education, Govt. of Punjab, Chandigarh-160003 with a request to ensure that HEI adheres to all the provisions of the UGC (ODL) Regulations 2017 and its amendments.
2. The Joint Secretary (Distance Learning), MHRD, Govt of India, Shastri Bhawan, New Delhi - 110 001.
3. The Member Secretary, AICTE, Nelson Mandela Marg, Vasant Kunj, New Delhi-110070.
4. The Vice-Chancellor, Punjabi University, NH-64, Urban Estate, Phase-II, Patiala, Punjab-147002.
5. The Joint Secretary, State University Bureau, UGC.
6. Guard file.

  
(Jitendra)

Education Officer

**Conditions**

1. The total intake capacity (Number of learners) in Open and Distance Learning mode in Higher Educational Institution and/or Learner Support Centre/Study Centre shall be as mentioned in clause 6 of Annexure-X of the University Grants Commission (Open and Distance Learning) Regulations, 2017 and its subsequent amendments.
2. The Higher Educational Institution shall offer only those programmes through Open and Distance Learning mode, which are approved by the statutory bodies of the University and by UGC and by the Regulatory Authority, as applicable.
3. The Higher Educational Institution shall not offer any programme in engineering, Medicine, dental, pharmacy, nursing, architecture, physiotherapy and programmes not permitted to be offered in distance mode by any other regulatory body.
4. The Higher Educational Institution shall comply to all the terms and conditions mentioned in (1) Affidavit dated 12.04.2018 duly notarized and signed by Dr. Manjit Singh Nijjar, Registrar, submitted to the Commission vide letter dated 25.06.2018; and (2) Affidavit dated 14.09.2018 pertaining to adherence of terms of conditions laid down by AICTE for programmes of MBA/MCA/Travel and Tourism, duly notarized and signed by Dr. Manjit Singh Nijjar, Registrar, submitted to the Commission vide letter dated 14.09.2018.
5. The Higher Educational Institution shall not offer any M.Phil/Ph.D Programme through distance learning mode in compliance to clause 11 of the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil. /Ph.D. Degrees) Regulations, 2016.
6. The HEI shall establish Examination Centre within the territorial jurisdiction of the HEI subject to condition laid down in clause 7 (i) to (v) of section 13 in Part-IV.
7. In case, Higher Educational Institution fails to comply with the conditions of recognition, appropriate punitive action(s), as per provisions of the UGC (ODL) Regulations, 2017 and its amendments, shall be taken by the Commission.
8. The **Punjabi University, Punjab** shall adhere to the policy of territorial jurisdiction as specified in Annexure - IV of the UGC (ODL) Regulations, 2017.

  
(Jitendra)  
Education Officer

**EXPERT COMMITTEE INTERFACE MEETING – ASSESSMENT FORMAT**

**ODL PROGRAMMES**

**HEI details**

<b>Name of HEI:</b>	<b>Punjabi University</b>
State:	Punjab
Year of establishment of HEI:	1962
Type of HEI:	State
Registration ID:	HEI-U-0383
Date of submission of proposal on Portal:	27.10.2023
Number of Proposed UG programmes:	3
Number of Proposed PG programmes:	5
Number of Proposed Post Graduate Diploma programmes:	Nil
Number of Science based programme:	Nil
Whether the HEI is recognized by UGC as per UGC(Open and Distance Learning) Regulations, 2017 / UGC(Open and Distance Learning Programmes and Online Programmes) Regulations, 2020	Yes

**Expert Committee Observations/Recommendations**

**1. Institutional level assessment:**

<b>Sr. No.</b>	<b>Provisions</b>	<b>Documentary evidence submitted (Yes/No)</b>	<b>Complied (C) / Not Complied (NC)</b>
a.	HEI under 2(f) or Section 3	Yes, under 2 (f)	Complied
b.	<p><b>For Dual Mode University:</b> NAAC: NAAC score &gt;= 3.01; valid as on 31st October, 2023 or NIRF: In top 100 university category atleast once in two preceding cycles</p> <p><b>For Open University:</b> NAAC: Any Valid NAAC score; valid as on 31st October, 2023</p>	Yes, NAAC score 3.37, valid upto 11th October, 2028	Complied
c.	<p>Affidavit:</p> <p>Submitted Affidavit is Original, in the prescribed format, Duly notarized and Duly signed ((For Dual Mode Universities– VC/Registrar and Director CDOE) and (For Open Universities - VC and Registrar))</p>	Yes	Complied
d.	<p>Undertaking submitted</p> <p>Submitted undertaking is Original, in the prescribed format and Duly signed ((For Dual Mode Universities– VC/Registrar and Director CDOE) and (For Open Universities - VC and Registrar))</p>	Yes	Complied
e.	<p>Appointment of Director</p> <p><b>For Dual Mode University:</b> Centre of Distance and Online Education Regular, full time, atleast Associate Professor</p> <p><b>For Open University:</b> For Open University, Head for each school at Associate Professor level</p>	Yes	Complied
f.	Availability of Administrative staff as per Regulations	Yes	Complied
g.	Territorial Jurisdiction as per UGC(ODL Programmes and Online Programmes) Regulations, 2020 based on TYPE of the HEI	Yes	Complied
h.	Built up area is adequate as per Regulations	Yes	Complied
i.	A copy of the application is displayed on HEI website	Yes	Complied

## 2. Programme Level Assessment

### 1. Proposed Programmes Name (other than Science programme(s))

Assessment Points	I.	II.	III.	IV.	V.	VI.	Complied (C) / Not Complied (NC)
Name of Programme(s)	Programme offered in Conventional mode along with no. of batch passed out (For Dual Mode HEIs)	Equivalence to Conventional mode (For Dual Mode HEIs)	Faculty	PPR & SLM	Assessment	Regulatory Authority (RA) Approval; if applicable	
BACHELOR OF ARTS (COMBINATION OF 3 SUBJECTS) (GENERAL (FROM UGC LIST))	Yes	Yes	Yes	Yes	Yes	NA	Complied as B.A. (combination of 3 subject) (English Communication Skills, Punjabi Communication Skill, English Literature, Hindi Literature, Punjabi Literature, Religion, History, Political Science, Sociology, Psychology, Public Administration, Education)
BACHELOR OF LIBRARY & INFORMATION SCIENCES	Yes	Yes	Yes	Yes	Yes	NA	Complied
BACHELOR OF COMMERCE	Yes	Yes	Yes	Yes	Yes	NA	Complied
MASTER OF ARTS (EDUCATION)	Yes	Yes	Yes	Yes	Yes	NA	Complied
MASTER OF BUSINESS ADMINISTRATION (MARKETING)	Yes	Yes	Yes	Yes	Yes	Yes	Complied as MBA
MASTER OF ARTS	Yes	Yes	Yes	Yes	Yes	NA	Complied as Master of Arts (JMC)
MASTER OF ARTS (ENGLISH)	Yes	Yes	Yes	Yes	Yes	NA	Complied
MASTER OF LIBRARY & INFORMATION SCIENCES	Yes	Yes	<b>No</b>	Yes	Yes	Yes	<b>Not Complied</b>

**Note:** Checklist of Assessment points -I (3APs), II (5APs), III (3APs), IV (5APs), V (1AP) and VI(1AP) are given below the table.

#### Programme Level Assessment Checklist:

##### I. Programme offered in Conventional mode (For Dual Mode HEIs)

- Programme offered in conventional mode with same nomenclature
- One batch passed out
- Compliance of programme offered not only through affiliated colleges

##### II. Equivalence to Conventional mode (For Dual Mode HEIs)

- Same Entry Level Qualifications
- Same Curriculum
- Same Teaching-Learning Scheme
- Same Pattern of Question Papers for End Semester Examination or Term End Examination
- Same Pass or Fail Criteria



**III. Faculty**

- a. Adequate Faculty availability
- b. Faculty on 'full-time' dedicated basis
- c. Appropriate designations

**IV. PPR & SLM**

- a. PPR approved by HEI Statutory Authorities
- b. SLM approved by HEI Statutory Authorities
- c. Minimum 60% contents developed in-house and details of outsourced content (if applicable)
- d. SLM readiness
- e. Learning Outcomes defined
- f. Plagiarism check report

**V. Assessment**

- a. Minimum 70% summative assessment (term end examination) and Maximum 30% formative assessment

**VI. Regulatory Authority Approval; if applicable**

- a. Specific approval of the programme mentioning the mode of delivery & academic year

**VII. Intake and LSC (for Science Programmes):**

- a. Intake – max. 3 times the conventional intake
- b. Programme to be offered from the Head Quarters and/or only from such Learner Support Centres which are offering same programme under conventional mode atleast for seven years.
- c. In case of Open University, intake shall be commensurate with the capacity of the Learner Support Centres (for Open and Distance Learning only) to provide lab facilities to the admitted learners

**3. Compliance to defects/deficiencies communicated during screening process:**

Sr. No.	Defect/Deficiency	Documentary evidence submitted or not	Complied (C) / Not Complied (NC)	Remarks, if any
1.	Copy of the application is not displayed on HEI website	Yes	Complied	
2.	Regulatory Authority approval for proposed MBA Programme is not submitted	Yes	Complied for MBA	
3.	Plagiarism report in respect of SLM developed in-house is not submitted by the HEI	Yes	Complied	
4.	Appointment letters along with joining report and Qualification of full-time dedicated faculty for all proposed programmes are to be submitted	Yes	Complied except for MLIS	
5.	Statutory bodies approval (English translated version) for PPR and SLM for proposed programmes to be submitted	Yes	Complied	
6.	Copies of PPR for the proposed programme are not submitted	Yes	Complied	
7.	Inadequate faculty for proposed Bachelor of Arts (Combination of 3 Subjects) General (from the UGC list) and Master of Arts (English) programmes, as faculty are repeated	Yes	Complied	
8.	Clarification to be submitted by the HEI regarding the specialization of proposed Master of Arts programme	Yes	Complied	HEI submitted PPR of Master of Arts (Journalism and Mass Communication)
9.	Joining Letter of full time Director for Centre for Distance and Online Education to be submitted by the HEI.	Yes	Complied	

10.	Clarification regarding subjects that will be offered under proposed B.A. (Combination of 3 subject) to be submitted by the HEI	Yes	Complied as B.A. (combination of 3 subject) (English Communication Skills, Punjabi Communication Skill, English Literature, Hindi Literature, Punjabi Literature, Religion, History, Political Science, Sociology, Psychology, Public Administration, Education)	
11.	Compliance of weightage of Continuous Assessment (max. 30%) and end semester examination or termend examination (min 70%) for proposed B.A. (combination of 3 subjects) programme to be submitted	Yes	Complied	
12.	Undertaking to be submitted signed by the Registrar of the HEI stating that the proposed programmes shall be offered by the university directly and not through affiliating colleges, in compliance of Regulation 26 of UGC (ODL Programme and Online Programme) Regulations, 2020.	Yes	Complied	
13.	Statutory bodies approval for PPR and SLM for proposed programmes is not submitted. Signed Minutes of Academic Council/Statutory Body regarding approval PPR and SLM of proposed programmes to be submitted.	Yes	Complied	
14.	HEI needs to submit copy of NAAC certificate	Yes	Complied	
15.	Documentary evidence regarding fulfillment of built up area requirement as per UGC (ODL Programmes and Online Programmes) Regulations, 2020 to be submitted	Yes	Complied	
16.	Approval of Statutory bodies of the HEI for offering programme(s) in ODL mode as per the HEI's Act/Statues to be submitted	Yes	Complied	
17.	Documentary evidence regarding preparedness of SLM for the proposed programmes, as per UGC (ODL Programmes and Online Programmes) Regulations, 2020 to be submitted	Yes	Complied	
<b>All defects/deficiencies complied</b>		<b>Yes</b>	<b>Complied</b>	

#### 4. Recommendations Summary

Sr. No.	Programme Name	Recommended /Not Recommended	Remarks, if recommended/ Reason(s); if not recommended
1.	BACHELOR OF ARTS (COMBINATION OF 3 SUBJECTS) (GENERAL (FROM UGC LIST))	<b>Recommended as B.A. (combination of 3 subject) (English Communication Skills, Punjabi Communication Skill, English Literature, Hindi Literature, Punjabi Literature, Religion, History, Political Science, Sociology, Psychology, Public Administration, Education)</b>	
2.	BACHELOR OF LIBRARY & INFORMATION SCIENCES	<b>Recommended</b>	
3.	BACHELOR OF COMMERCE	<b>Recommended</b>	
4.	MASTER OF ARTS (EDUCATION)	<b>Recommended</b>	
5.	MASTER OF BUSINESS ADMINISTRATION (MARKETING)	<b>Recommended as Master of Business Administration</b>	
6.	MASTER OF ARTS	<b>Recommended as Master of Arts (Journalism and Mass Communication)</b>	
7.	MASTER OF ARTS (ENGLISH)	<b>Recommended</b>	
8.	MASTER OF LIBRARY & INFORMATION SCIENCES	<b>Not Recommended</b>	Faculty is not appointed as per UGC (ODL Programmes and Online Programmes) Regulations, 2020.

**5. Overall Remarks, if any:**

1. HEI shall offer the Programmes found complied in Table 4 above from the academic year 2023-24, academic session beginning February 2024 and onwards.
2. MBA Programme falling under the ambit of Regulatory Authority (AICTE) has been considered on the basis of communication/recommendation received from Regulatory Authority (AICTE). HEI shall strictly abide by the conditions such as nomenclature, valid academic year, period of recognition etc. mentioned in the relevant Regulatory Authority letter while offering MBA programme in ODL mode.

**Name and Signature of the Experts**

**Date: 04.01.2024**